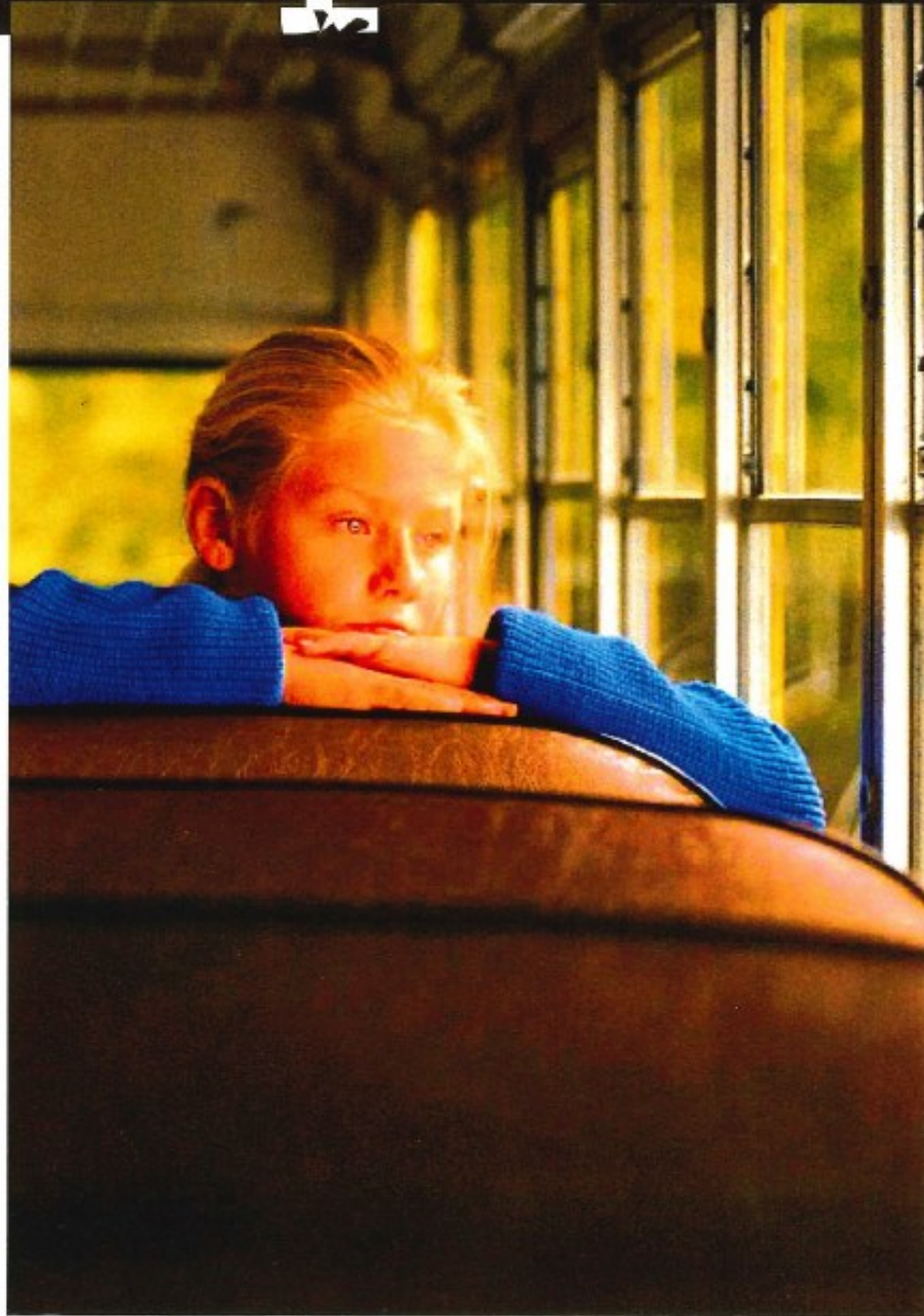


# Reporting

All employees and agents of a public school district, charter school or private school have an obligation and legal responsibility to report misconduct by instructional personnel and school administrators which affects the health, safety or welfare of a student



## Professionals' Misconduct

- Obscene language
- Drug and alcohol use
- Disparaging comments
- Prejudice or bigotry
- Sexual innuendo
- Cheating
- Testing violations
- Physical aggression
- Accept or offer favors

If someone tells you about misconduct, be a LEADER:

- Listen
- Evaluate
- Act immediately
- Document
- Encourage
- Report

Failure to report misconduct may result in penalties up to termination of employment and revocation of an educator's certificate

### Report to:

#### For Administrative Concerns:

**Name:** Jennifer Jones/Daphaney Braswell

**Name:** Dr. Andrew Bosak or Justin Rathke

**Title:** Elementary Director/Preschool Director

**Title:** Pastor and Personnel Committee Chairman

**Phone:** 850-243-7515

**Phone:** 850-243-7565