



# CINCO CHRISTIAN SCHOOL

## APPLICATION FOR EMPLOYMENT

(PLEASE PRINT OR TYPE)

Today's Date: \_\_\_\_\_

### PERSONAL INFORMATION

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Can you furnish proof of employment authorization that is acceptable by the immigration and Naturalization Service? YES  or NO

What prompted you to apply here? \_\_\_\_\_

What position are you applying for? \_\_\_\_\_

Number of weekly hours desired \_\_\_\_\_ Minimum acceptable salary: \_\_\_\_\_

You must be at least 18 years of age as a requirement for this position. Do you meet this criteria? YES  or NO

### EDUCATION

Highest grade completed: \_\_\_\_\_

College attended: \_\_\_\_\_

Graduate school attended: \_\_\_\_\_

Degrees & Certificates earned: \_\_\_\_\_

Are you planning to further your education? \_\_\_\_\_ If yes, when? \_\_\_\_\_

Please list other special training and skills you possess for the position you are applying for:

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## SPIRITUAL PREPARATION

Please give a brief testimony of your Christian **salvation experience**:

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Please explain how your Christian faith is made evident in your life today:

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## EMPLOYMENT HISTORY \* PLEASE INDICATE LAST 3 EMPLOYERS, MOST RECENT FIRST

**1.** Employer: \_\_\_\_\_ Supervisor's name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Phone number: \_\_\_\_\_ Position held: \_\_\_\_\_

Employment Dates: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

**2.** Employer: \_\_\_\_\_ Supervisor's name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Phone number: \_\_\_\_\_ Position held: \_\_\_\_\_

Employment Dates: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

**3.** Employer: \_\_\_\_\_ Supervisor's name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Phone number: \_\_\_\_\_ Position held: \_\_\_\_\_

Employment Dates: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_



## PHYSICAL RECORD

Are you capable of performing the essential functions of the job with or without reasonable accommodations? YES  or NO

Have you ever been convicted of a crime or felony? YES  or NO   
If yes, explain: (This does not automatically disqualify you from employment)

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Because we operate a Christian private school it is our policy that all employees be screened by being fingerprinted and having a criminal background check performed.

Do you object? YES  or NO

## EMERGENCY INFORMATION

Person to be notified in case of an emergency: \_\_\_\_\_

Phone Number: \_\_\_\_\_

## REFERENCES

Please list (3) references, not including relatives or former supervisors:

1. Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

2. Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

3. Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_



## STATEMENT OF PROBATION

It is my understanding that the first three months of my employment are probationary, and if my service is not proved satisfactory, my employment may be discontinued without notice and without prejudice.

## STATEMENT OF FAITH

We believe that whatever the Bible says is true - which means that we believe in the inspiration of both the Old and New Testaments. We believe that man was created by the direct act of God, and in the image of God. We believe in the incarnation, the Virgin birth, and the Deity of our Lord and Savior Jesus Christ. We believe in His vicarious and substitutional Atonement for the sins of mankind by the shedding of His blood on the cross. We believe in the resurrection of His body from the tomb, His ascension to Heaven, and that He is now our Advocate. We believe that He is personally coming again. We believe in His power to save men from sin. We believe in the necessity of the New Birth, and that this New Birth is through the regeneration by the Holy Spirit. We believe that salvation is by grace through faith in the atoning blood of our Lord and Savior Jesus Christ. We believe that this creed is a sufficient basis for Christian fellowship, and the born again men and women who sincerely accept this creed can, and should, live together in peace, and this it is their Christian duty to promote harmony among the members of the Body of Christ, and also to work together to get the Gospel to as many people as possible in the shortest time possible.

## STATEMENT OF AUTHORIZATION FOR INQUIRY

I authorize the prospective employer to inquire as to my record of any and all persons and of my former employers. In the event of my employment with Cinco Baptist Church/School, I agree to comply with the rules and regulations governing my employment.

I have read and understand the Statement of Probation, the Statement of Faith and the Statement of Authorization for Inquiry and I understand this application is not a contract or guarantee of employment.

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

Cinco Christian School (a ministry of Cinco Baptist Church, Inc.) is an Equal Employment Opportunity employer. It does not discriminate on the basis of age, race, national and ethnic origin. We are a Southern Baptist Church which operates under the Southern Baptist Convention doctrine in all operations of the church and school, however if you are not a Southern Baptist, this does not disqualify you from employment.

## Fingerprint Information

I will need the following information to schedule your fingerprints:

First Name \_\_\_\_\_

Middle Name \_\_\_\_\_

Last Name \_\_\_\_\_

Maiden Name (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

Social Security Number \_\_\_\_\_

Birth Date \_\_\_\_\_

Birth Place \_\_\_\_\_

Hair Color \_\_\_\_\_

Eye Color \_\_\_\_\_

Weight \_\_\_\_\_

Height \_\_\_\_\_

Race \_\_\_\_\_

E-mail address \_\_\_\_\_

Driver's License Number \_\_\_\_\_

State Driver's License was issued \_\_\_\_\_